

NEW PRAGUE UTILITIES COMMISSION
MEETING MINUTES
Monday, July 31, 2017

The regular meeting of the New Prague Utilities Commission was held on Monday, July 31, 2017, at 3:30 p.m., at 300 East Main St – Power Plant, New Prague, MN 56071.

PRESENT: Commissioners Dan Bishop, Paul Busch, Richard Jordan, Brian Skok

ABSENT: Commissioner Amy Jirik and Finance Director Patty Solheid

OTHERS PRESENT: General Manager Bruce Reimers

1. **CALL TO ORDER:** The meeting was called to order by President Bishop on Tuesday, July 31st, 2017, at 3:30 p.m.
2. **APPROVAL OF AGENDA:** A motion was made by Commissioner Jordan to approve the agenda and seconded by Commissioner Busch. Motion carried.
3. **MEETING MINUTES:** A motion was made by Commissioner Jordan and seconded by Commissioner Busch to approve the June 26th, 2017 meeting minutes. Motion carried.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Skok to approve claims for payment in the sum of 68,927.39 and the SMMPA claim for payment in the amount of \$469,473.94 seconded by Commissioner Busch. Motion carried.
5. **FINANCIAL REPORTS A – C:**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports for January were presented for review and approval.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Skok to approve the Financial Reports, seconded by Commissioner Jordan. Motion carried.

6. MEMO : RESIGNATION NOTICE OF DANIEL SHETKA

A motion was made by Commissioner Jordan and seconded by Commissioner Skok to accept the resignation of Daniel Shetka and authorize the General Manager to advertise for replacement of the lineman position.

7. SMMPA BOARD OF DIRECTORS MEETING – JUNE 14 , 2017

No action needed informational only.

8. **SMMPA BOARD OF DIRECTORS MEETING – JULY 12, 2017:** General Manager Reimers informed the Commission that SMMPA staff had started preliminary work on the 2018 budget and rates. They should have more information in the upcoming months. General Manager Reimers also informed the Commission that SHERCO was back up and running and the SMMPA share of the repairs is figured to be

around 11.5 million.

9. **GENERAL MANAGERS REPORT:** General Manager Reimers informed the Commission that well #1 which is located on the West side of the plant, failed due to a bad motor and repairs are estimated to be around \$11,000. General Manager Reimers also informed the Commission that on Wednesday, July 26th there was an electrical outage on feeder #8 on the South side of town. The crews think it was caused by a lightning strike on a riser that damaged cables in two spots. He also informed the Commission that Commissioner Paul Busch, Ken Zweber and General Manager Reimers will be attending the MMUA Summer Conference on August 21-23.

OTHER BUSINESS: No other business

10. **ADJORN:** With no further business a motion was made by Commissioner Jordan to adjourn the meeting at 4:29 pm, seconded by Commissioner Skok. Motion carried.

NEXT COMMISSION MEETING.....MONDAY, AUGUST 28, 2017