

**NEW PRAGUE UTILITIES COMMISSION  
MEETING MINUTES**

**Monday, September 23<sup>rd</sup>, 2013**

The regular meeting of the New Prague Utilities Commission was held on September 23<sup>rd</sup>, 2013, at 3:31 p.m., at 118 Central Avenue North, New Prague, MN 56071.

**PRESENT:** Commissioners Chuck Wann, Dan Bishop, Paul Busch, Richard Jordan, Chuck Nickolay

**OTHERS PRESENT:** General Manager Bruce Reimers; Administrative Service Director Patty Solheid

**ABSENT:** None

1. **CALL TO ORDER:** The meeting was called to order by President Wann on September 23<sup>rd</sup>, 2013 at 3:31 p.m.
2. **APPROVAL OF AGENDA:** Motion made by Commissioner Busch to approve the agenda as presented. Second by Commissioner Bishop. Motion carried.
3. **MEETING MINUTES:** Motion by Commissioner Nickolay to approve the August 26<sup>th</sup>, 2013, meeting minutes, second by Commissioner Jordan. Motion carried.
4. **UTILITY & SMMPA BILLS:** Motion by Commissioner Busch to approve claims for payment in the amount of \$341,594.62; and the SMMPA claim of payment in the amount of \$453,555.47. Second by Commissioner Bishop. Motion carried.
5. **FINANCIAL REPORTS A – C:**
  - A. Investment Report – The Investment Report was presented for review and approval.
  - B. Financial Report – The Financial Reports for August were presented for review and approval.
  - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

Motion made by Commissioner Nickolay to approve the Investment and Financial Reports, as presented, second by Commissioner Bishop. Motion carried.
6. **MMUA 2013 – 2014 SAFETY MANAGEMENT CONTRACT:** Motion to accept safety contract with MMUA made by Commissioner Bishop, second by Commissioner Busch. Motion carried.
7. **SMMPA BOARD OF DIRECTORS MEETING – AUGUST 14<sup>th</sup>, 2013:** General Manager Reimers gave a short update on the August 14<sup>th</sup> SMMPA Board meeting. No action needed.

8. **SMMPA BOARD OF DIRECTORS MEETING – SEPTEMBER 11, 2013:** General Manager Reimers gave a short update regarding the September board meeting stating that there had been a few setbacks in regards to the SHERCO startup related to some bearing issues and would have more information next month.

9. **OPERATIONS REPORT:**

**A. Water**

- a. Tower Painting Update: General Manager Reimers informed the Commission that the water tower punch list items should be finished in about a week and if they are approved the project should be complete.
- b. 2013 CIP Update: General Manager Reimers also informed the Commission that the water department CIP projects for 2013 are complete and field test of valves have passed inspections done by utility staff.

**B. Electric**

- a. SMMPA Generation: General Manager Reimers informed the Commission that the SMMPA generation catalyst projects have been completed but there will need to be more testing done on engine #6 due to performance test not meeting specifications called forth in the contract (more information should be available next month).
- b. 2013 CIP Update: General Manager Reimers informed the Commission that the majority of the CIP work for the electric distribution had been completed and that only a few service lines still need to be connected.
- c. SMMPA Annual Meeting: General Manager Reimers informed the Commission of the upcoming SMMPA annual meeting and asked that should any of the Commissioners want to attend the meeting they should let him know so he can make reservations.

10. **OTHER BUSINESS:**

No other Business.

With no further business a motion was made by Commissioner Bishop to adjourn the meeting at 4:33 pm, second by Commissioner Jordan. Motion carried.

**NEXT COMMISSION MEETING.....OCTOBER 28<sup>th</sup>, 2013**