

Meeting Minutes
New Prague Planning Commission
Wednesday, April 27, 2011

1. Call Meeting to Order

The meeting was called to order at 6:32 p.m. by Planning Commission Member Jay Nuhring with the following members present: John Roos and Council Representative David Bruzek. Absent: Ryan Peltier and Bob Gilman.

City Staff Present: Ken Ondich – Planning Director and Chris Cavett of SEH, Inc. – City Engineer

2. Elect Chair and Vice Chair for 2011

The election of Chair and Vice Chair was tabled until all members are in attendance.

3. Approval of March 23, 2011 Regular Meeting Minutes

It was moved by Roos seconded by Bruzek to approve the March 23, 2011 regular meeting minutes as submitted. Motion carried (3-0).

4. Old Business

None

5. New Business

**A. Surface Water Management Plan Review and Suggested Amendments
City of New Prague, Applicant**

Chris Cavett, City Engineer with S.E.H., Inc., presented the staff report. He provided a background of the Surface Water Management Plan which was initially adopted in March 2008, explaining that the City of New Prague has three watershed areas including Philipp's Creek, Raven Stream and Sand Creek. He explained that the plan provides the City with a guide to managing and protecting the surface water systems throughout the City including watersheds, streams, wetlands, ponds, storm sewer, etc. He stated that the City is required to meet the standards and requirements of the Scott Watershed Management Organization. He stated that the plan provides for orderly management of storm water as development occurs in the City to ensure that developments augment rather than diminish the natural and built environments in New Prague and surrounding areas. He stated that the implementation plan section describes activities, programs and requirements that the City implements to improve its surface water management program and preserve and enhance its surface waters and that the section also includes a developer's guide. He stated that the Scott WMO requires amendments to our water plan to address MS4 requirements, street sweeping priorities, salt and sanding best

management practices, identify developing areas that drain into other jurisdictions and if any planning or coordination needs to occur, review and assessment of coordination strategies, and finally a schedule for completing local control through ordinances. He noted that he recommends that the City adopt a street sweeping policy and update the current snow and ice removal policy. He stated that all other required amendments are already being complied with.

The public hearing was opened at 6:54 PM.

No public comments were received.

The public hearing was closed at 6:55 PM.

It was moved by Roos, seconded by Bruzek to recommend that the City Council approve the proposed recommendations to the City's Surface Water Management Plan as required by the Scott County WMO and outlined in the April 20, 2011 Memo from City Engineer Chris Cavett. Motion carried 3-0.

Planning Director Ondich stated that the amendments need to be approved by the City Council by May 27, 2011.

6. Miscellaneous

The following miscellaneous items were reviewed as information only:

- A. **Industrial Park Feasibility Study Update** – Planning Director Ondich and City Engineer Chris Cavett provided an update on the status of the Industrial Park Feasibility Study.
- B. **2010 Census Information and Article** – Planning Director Ondich provided an overview of the initial release of data from the 2010 Census. He noted that as the full data is released it may lead to review and amendment of the City's Comprehensive Plan.
- C. **Status of Variance Statute** – Commissioner Bruzek asked for a status update of the variance bill at the legislature. Planning Director Ondich stated that he did not believe anything had yet been passed by the House or Senate.

7. Adjournment

A motion was made by Bruzek, seconded by Roos to adjourn the meeting at 7:14 PM. Motion carried (3-0).

Respectfully submitted,



Kenneth D. Ondich
Planning Director