

**Meeting Minutes**  
**New Prague Planning Commission**  
**Wednesday, June 25, 2014**

**1. Call Meeting to Order**

The meeting was called to order at 6:31 p.m. by Planning Commission Chair Bob Gilman with the following members present: John Roos, Dan Meyer and Mark Bartusek. Absent was Jay Nuhring.

City Staff Present: Ken Ondich – Planning Director

**2. Approval of May 28, 2014 Regular Meeting Minutes**

It was moved by Meyer, seconded by Roos, to approve the May 28, 2014 regular meeting minutes as submitted. Motion carried (4-0).

**3. Old Business**

**A. None.**

**4. New Business**

**A. Comprehensive Plan Updates – Misc. Chapters  
City of New Prague - applicant**

Planning Director Ondich stated that after the 2012 update of the Demographics, Housing, Land Use and Transportation Chapters, the Parks and Recreation Chapter was updated in 2013. He stated that both of these sets of updates were done with the assistance of Municipal Development Group as the consultant and that staff has now started work on updating the remaining miscellaneous chapters of the Comprehensive Plan which were not updated in the past two years which include: Chapter 1 – Introduction, Chapter 4 – Natural Resources, Chapter 9 – Community Facilities and Public Services, Chapter 10 – Public Utilities and Chapter 11 – Implementation. He stated that staff does not intend to update Chapter 2 – Planning Framework at this time as it pertains mainly to public input sought back in 2004 during the re-write of the year 2000 plan and that the only possible exception would be to add an addendum noting additional surveys and public participation events that have taken place since that time. He stated that the chapter updates will be done by staff and will be worked on as time allows.

Commissioner Bartusek asked staff to check the golf board information in Chapter 9 on Page 5 to make sure it is accurate.

The Park Board had no suggested changes for the proposed Chapter 1 – Introduction.

## 5. Miscellaneous

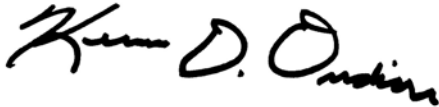
The following miscellaneous items were reviewed as information only:

- A. "Site Visits Done...Legally" – Planning Magazine Article – June 2014 – Planning Director Ondich provided an article as information from the June 2014 Planning Magazine regarding site visits and communications between applicants and Planning Commission Members.
- B. Monthly Business Update – Planning Director Ondich provided the Monthly Business update to the Planning Commission that had been provided to the EDA earlier in the month.
- C. Downtown Reconnaissance Survey – Planning Director Ondich noted that the City's Consultant on the project, Dennis Dvorak, has completed 40 building surveys in the downtown area and is working from the west side to the east side. He stated that he would provide some of the information as a draft to the Planning Commission in July.
- D. Livability Magazine – Scott County – Planning Director Ondich stated that the Cities in Scott County were working with Livability Magazine to create a magazine promoting the area to potential new businesses and residents and that the magazine would be published in December 2014.

## 6. Adjournment

A motion was made by Bartusek, seconded by Roos to adjourn the meeting at 6:53PM. Motion carried (4-0).

Respectfully submitted,

A handwritten signature in black ink that reads "Kenneth D. Ondich". The signature is written in a cursive style with a large initial "K" and "O".

Kenneth D. Ondich  
Planning Director