

Meeting Minutes
New Prague Planning Commission
Wednesday, October 24, 2012

1. Call Meeting to Order

The meeting was called to order at 6:34 p.m. by Planning Commission Chair Bob Gilman with the following members present: John Roos and Jay Nuhring. Absent were Dave Bruzek and Dan Meyer (arrived at 6:40PM).

City Staff Present: Ken Ondich – Planning Director

Others Present: Mike Kotila and Bob Rogers – City Consultants with SEH Inc.

2. Approval of September 19, 2012 Regular Meeting Minutes

It was moved by Nuhring seconded by Roos to approve the September 19, 2012 regular meeting minutes as submitted. Motion carried (3-0, Bruzek absent and Meyer had not arrived yet).

3. Old Business

None.

4. New Business

A. Comprehensive Plan Update – Transportation Chapter

Mike Kotila and Bob Rogers, the City's consultants with SEH Inc., presented information for the updated Transportation Chapter of the Comprehensive Plan. Specifically addressed in the updated plan was a section on the purpose including transportation goals and strategies, a section on the existing transportation system, a section on the purpose and function of different classifications of roadways, a section on capacity analysis, a section on alternative modes of transportation, a section on future needs for transportation including right of way preservation and access management and guidelines, a section on the city's future roadway classification and future jurisdictional changes of certain county roads to city roads, a section on funding and finally traffic calming techniques carried over from the 2005 plan. A set of 8 updated maps was also reviewed as part of the chapter.

The Planning Commission asked a few questions regarding the identified future capacity issues in the downtown area as well as the development of alternative backage roads to Main Street (TH19). The consultants explained that the Comprehensive Plan was simply a guide to identify possible future issues and that detailed planning efforts would have to be made for any specific project but that if it was not at least identified in the plan it would be potentially more difficult to obtain funding or even start the dialog to get a problem solved.

The Planning Commission thanked Mike Kotila and Bob Rogers for their presentation.

5. Miscellaneous

The following miscellaneous items were reviewed as information only:

- A. Monthly Business Update – Planning Director Ondich updated the Planning Commission with a report that was presented to the EDA earlier in the month.
- B. Comprehensive Plan Open House - Planning Director Ondich stated that he planned to have the Comprehensive Plan Open House on Thursday November 15th from 5:30 PM to 7:00 PM and also provided an invitation to the Planning Commission which had been prepared for the open house.
- C. Comprehensive Plan Public Hearing - Planning Director Ondich stated that he planned to have the Comprehensive Plan public hearing on Wednesday November 28th at the regularly scheduled Planning Commission meeting.

6. Adjournment

A motion was made by Nuhring, seconded by Roos to adjourn the meeting at 7:31 PM. Motion carried (4-0).

Respectfully submitted,

A handwritten signature in black ink that reads "Kenneth D. Ondich". The signature is written in a cursive style with a large, prominent "K" and "O".

Kenneth D. Ondich
Planning Director