

**NEW PRAGUE UTILITIES COMMISSION
SPECIAL MEETING MINUTES**

February 6, 2013

The special meeting of the New Prague Utilities Commission and the New Prague City Council was held on February 6, 2013, at 6:00 p.m., at 118 Central Avenue North, New Prague, MN 56071.

PRESENT: Commissioners Chuck Wann, Richard Jordan, Dan Bishop, Paul Busch and Mayor Chuck Nickolay.

OTHERS PRESENT: Councilpersons: Mark Bartusek, Shawn Ryan, David Bruzek and Pat Scripture. Electric Operations Supervisor Bruce Reimers, Administrative Services Director Patty Solheid, Maintenance Supervisor, Glen Sticha. Mike Johnson, City Administrator

- 1. CALL TO ORDER:** The meeting was called to order by Mayor Chuck Nickolay on February 6, 2013 at 6:00 p.m.
- 2. APPROVAL OF AGENDA:** Motion made by City Council member Bruzek. Second by City Council member Bartusek. Motion carried.
- 3. PW Organizational Review** – Mayor Nickolay began with a brief overview of the SEH presentation made by John Rodeberg of SEH. Mayor Nickolay outlined the three (3) options (study attached) that were presented and reviewed with both the Council (at the City Council meeting on January 8, 2013) and Commission (at their Commission meeting on Jan. 22, 2013. Mayor Nickolay opened up the discussion with Council member Bruzek, Commissioner Jordan and Council member Bartusek voicing their opinion. It was the consensus of the City Council and New Prague Utilities Commission to look at an “All Department” restructuring in the areas of adding staff and cross training. A motion was made by Commissioner Jordan to exercise option #2. Second by Commissioner Busch.

With no further business a motion was made by Commissioner Jordan, to adjourn the meeting at 5:26 pm, seconded by Commissioner Bishop. Motion carried

Patty Solheid