

**NEW PRAGUE UTILITIES COMMISSION
SPECIAL MEETING MINUTES**

April 1, 2013

The special meeting of the New Prague Utilities Commission was held on April 1, 2013, at 3:30 p.m., at 118 Central Avenue North, New Prague, MN 56071.

PRESENT: Commissioners Richard Jordan, Dan Bishop, Paul Busch, and Mayor Chuck Nickolay.

OTHERS PRESENT: Electric Operations Supervisor Bruce Reimers, Administrative Services Director Patty Solheid, Maintenance Supervisor, Glen Sticha. Mike Johnson, City Administrator

ABSENT: Commissioner Chuck Wann

- 1. CALL TO ORDER:** The meeting was called to order by Vice-President, Dan Bishop on April 1, 2013 at 3:35 p.m.
- 2. PUBLIC WORKS ORGANIZATIONAL REVIEW REPORT:** Mike Johnson, City Administrator presented to the Commission a packet of information with regard to organizational structure, staffing, issues/timelines, and implementation costs. Also, due to the organizational structure change and staffing, City Administrator Mike Johnson obtained a proposal from Ann Antonsen, V.P. of Springsted to perform a clarification and compensation study along with an electronic performance evaluation system.

A motion made by Commissioner Nickolay to accept the proposed organizational structure change, staffing, issues/timelines, and implementation costs. Second by Commissioner Jordan. Motion carried.

A motion made by Commissioner Nickolay to accept the proposal from Ann Antonsen from Springsted to perform a clarification and compensation study with an electronic performance system. Second by Commissioner Busch. Motion carried.

With no further business the special meeting of the New Prague Utilities Commission adjourned at 4:15 pm. Motion carried.

Patty Solheid